



Highlands Ranch Metropolitan District Study Session Minutes

The Board of Directors of the Highlands Ranch Metropolitan District met for a study session on Wednesday, August 22, 2012.

ATTENDANCE: (Chairman in bold face: * = absent)

Board of Directors:

R. Owens

A. Dreher
V. Starkey*
C. Schierholz
N. Smith
K. O'Sullivan
N. Robinson

STAFF:

Terry Nolan, General Manager
Bruce Lebsack, Director, Finance &
Administration
Jeff Case, Director, Public Works
Carrie Ward, Director, Parks, Recreation
and Open Space
Stefanie Quintana, Administrative Assistant
Stephanie Stanley, Financial Reporting
Analyst

Sherry Eppers, Community Relations
Manager
Forrest Dykstra, Manager Development
Engineering
Brian Muller, Park Planning Manager
Carolyn Peters, Recreation Manager

OTHERS:

J. Kilrow, Met 5
Brock Norris, HRCA

Ken Joseph, HRCA
Mike Shellman, HRCA

GUEST PRESENTATIONS:

- None

PUBLIC COMMENT:

- None

STAFF PRESENTATIONS:

- Carolyn Peters gave a presentation to Board members on Lebsack Tennis Center Lease Options (see addendum). The options being reviewed are to take effect in January, 2014. Board members discussed future maintenance and repairs for the tennis courts. Staff indicated that the base lease amount includes resurfacing and the major repair fund covers major repairs for the courts. Staff will bring research and bids to the board in late 2013.
- Carrie Ward gave a presentation to Board members on the Plew's and Chum Howe House Process and Timeline (see addendum). A project team has been appointed with six staff members. Staff will revisit prior efforts on these projects, create a public process and report back to the board in October, 2012. Evaluation of the public process and a staff recommendation is planned for May, 2013. Board members agree with the process and timeline presented.
- Carrie Ward gave a presentation to Board members on Highlands Ranch Urban Forest (see addendum). Board members discussed valuation of community trees, landscape changes and tree removal policy. Board members do not feel a policy change is needed. Nancy Smith suggested a review of future and replacement tree plantings.

DISCUSSION ITEMS:

- Board members discussed proposed changes to the HRCA guidelines regarding fencing that backs up to open space in Highlands Ranch. The proposed change includes no longer permitting gates in these fences. Not all Board members agree on this issue. Rick Owens suggested bringing a motion to the next Board meeting.
- Terry Nolan invited Board members to attend the Employee Appreciation Lunch at the Mansion on Wednesday, August 29th.
- Carolyn Schierholz gave Board members an update on the Littleton Fire Rescue Budget Meeting. LFR budget requests included new hires, an Emergency Services Captain and replacement of bunker gear. Four new hires were approved. Savings in overtime helped fund some new hires. A request to change fire engine life from 12 years to 10 years was also presented.

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Carolyn Schierholz discussed building fire inspections. She feels the fire inspection process should be improved. Other board members are comfortable with the current process.

- Carrie Ward gave a brief presentation on Quebec Median Improvements (see addendum). She indicated that staff takes extra precaution when working on medians in close proximity to the flow of roadway traffic.

AGENDA ITEMS

HRMD – 146 (*Consent*)

Ratify July 2012 Cash & Investment Transactions including Expenditures

PUBLIC COMMENT

- None