



HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

June 26, 2012

Rick Owens called the Board meeting of the Highlands Ranch Metropolitan District to order at 6:33 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

R. Owens

V. Starkey

A. Dreher

C. Schierholz

N. Smith

K. O'Sullivan

N. Robinson

STAFF:

Terry Nolan, General Manager

Jeff Case, Director, Public Works

Carrie Ward, Director, Parks, Recreation &
Open Space

Stefanie Quintana, Administrative Assistant

David Hahn, Legal Counsel

Stephanie Stanley, Financial Reporting
Analyst

Sherry Eppers, Community Relations
Manager

OTHERS:

D. Vasquez, Met 5

Chief Tim Moore, DC Sheriff's Office

Elizabeth Kelsen Huber, DC Libraries

Jennifer & Michael Goodrum, HR Residents

Special Presentations

Chief Tim Moore from the Douglas County Sheriff's Office gave an update to Board members. He indicated that there are currently stage 2 fire restrictions in Douglas County. All open burning is illegal. The sheriff's office and Littleton Fire Rescue will meet on Monday to evaluate planned fireworks displays in Douglas County. Current crime statistics show crime down 40% compared to last year. A multi-district task force assisted in arresting criminals involved in a south metro Denver burglary ring. The intersection at Quebec/Lincoln/University has the most car accidents in Highlands Ranch. There will be an open house at the Highlands Ranch Sheriff Sub-station on July 4th at 11 am.

Public Comments or Questions

Jennifer Goodrum spoke to Board members regarding the Woodhurst pump station. She is concerned that the proposed berm used to obscure the station from residents is not being constructed to the original standards. Board members suggested that Ms. Goodrum communicate her concerns to the CWSD Board of directors. Jeff Case volunteered to contact Centennial staff and give an update to the Goodrums.

Reaffirmation of Disclosure

No changes

Staff Presentations

None

Discussion Items

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 05/29/12 (*O'Sullivan/Starkey*) **7-0 motion passed**
- **Receive and Filed** Study Session Minutes – 06/20/12 and Special Meeting Minutes 04/23/12 (*Starkey/O'Sullivan*) **7-0 motion passed**
- **Public Hearing** – None
- Approval of **Business Agenda** (*Dreher/Robinson*) **7-0 motion passed**
- Approved the following **Consent Agenda Items** (*Starkey/O'Sullivan*) **7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 137
Ratify May 2012 Cash & Investment Transactions including Expenditures

HRMD – 138
Adopt Resolution No. 12-138
Approve 2012 Capital Improvement Plan and Basic System Development Fees

HRMD – 139
Adopt Resolution No. 12-139
Approve Park Ranger Use of OC Pepper Spray for Self Defense

HRMD – 140
Adopt Resolution No. 12-140
Approve 2012 Channel Stabilization East Big Dry Creek, Appropriation and Consulting Contract

- Approved the following **General Business** Items:

HRMD – 141
Adopt Resolution No. 12-141
Approve Highlands Ranch Mansion, Change Orders

HRMD – 142
Adopt Resolution No. 12-142
Approve Highlands Ranch Historic Park, Appropriation and Transfer

Starkey – motion to approve HRMD 141 and HRMD 142/Schierholz – second 7-0 motion passed
Discussion – None

Resolution of Support for Chatfield Reservoir Storage Reallocation Project
Robinson – motion/Schierholz – second 7-0 motion passed
Discussion – None

Special Reports

Stephanie Stanley distributed a memo to Board members describing a proposed funding scenario for the Chatfield Reallocation Project. She also distributed a memo outlining the number of events required per Mansion business plan. Both memos are responses to Board questions from the June study session.

Terry Nolan informed board members that staff will provide the June storm damage costs in July. Staff is currently researching installation of a flag pole at the Mansion. Staff is working to provide board members with a proposal to recognize staff for their efforts in renovating the Mansion.

Jeff Case indicated that he spoke with traffic engineers at Douglas County. They do not have plans to narrow Charissglen Lane without Littleton Fire Rescue approval.

Jeff Case informed Board members that the Beeman and Phipps families have visited the Mansion and offered to supply staff with historic facts regarding the Mansion. Board members suggested creating a video showing the renovation process at the Mansion and an archive of renovation photos.

Carolyn Schierholz suggested installation of solar powered message boards in Highlands Ranch to alert citizens of emergency procedures in the event of a power outage or major disaster. Staff will add the suggestion to budget requests.

Kelly O’Sullivan indicated that after attending the Fire Ops 101 event, she feels that the Metro District may be receiving requests from Littleton Fire Rescue to add an additional person on the fire engines and for upgraded thermal infrared equipment. This issue can be discussed during the upcoming Operation Review Committee Meeting.

Dave Vasquez suggested that Children’s Hospital give an informal presentation to Board members on the new development at the July Board meeting.

Carolyn Schierholz asked staff for an update on the fencing issue along Broadway. Staff will have an update with options after the Department Heads meeting on Thursday.

Public Comments or Questions

None

Executive Session

Carolyn Schierholz moved that the Metro District Board of Directors go into Executive Session to discuss Mountain States Employers Council survey results for executive compensation and benefits. This is pursuant to 24-6-402(4)(f), C. R. S., “Personnel matters” and pursuant to 24-6-402(4)(b) C.R.S., “Conferences with an attorney for the district for the purpose of receiving legal advice on specific legal questions.”

The motion was seconded by Nick Robinson, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. **7-0 motion passed**

In attendance:

A. Dreher	N. Robinson	Nikki Aggers
R. Owens	K. O’Sullivan	Patty Goodwin
V. Starkey	D. Hahn	
N. Smith	L. Weinsenhorn	
C. Schierholz	A. Kim-Frisch	

Executive Session concluded at 9:12 pm.

Adjournment

At 9:12 pm motion to adjourn (Robinson/Dreher) was declared by Chairman Owens.

Submitted by Stefanie Quintana – July 31, 2012