



HIGHLANDS RANCH METROPOLITAN DISTRICT  
REGULAR BOARD MEETING MINUTES  
DC SHERIFF SUB-STATION  
9250 ZOTOS DRIVE  
HIGHLANDS RANCH, CO 80129

January 25, 2011

Allen Dreher called the Board meeting of the Highlands Ranch Metropolitan District to order at 7:00 pm. The **Pledge of Allegiance** was recited.

**Roll call** was taken:

BOARD MEMBERS: (Chairman in bold face: \* = absence; \*\*=excused absence)

Board of Directors

**A. Dreher**

C. Schierholz  
R. Owens  
P. Cullen  
V. Starkey  
N. Smith  
A. Stuart

STAFF:

Terry Nolan, General Manager  
Bruce Lebsack, Director, Finance and  
Administration  
Jeff Case, Director, Public Works  
Carrie Ward, Director, Parks, Recreation &  
Open Space  
Stefanie Quintana, Administrative Assistant

Sherry Eppers, Community Relations  
Manager  
Stephanie Stanley, Financial Reporting  
Analyst  
Forrest Dykstra, Manager Development  
Engineering  
Bill Dailey, Natural Resource Manager

OTHERS:

D. Vasquez, Met 5  
J. Kappes, Met 5  
Sheriff Weaver, DC Sheriff's Office  
Fran Santagata, DC Sheriff's Office  
Mike Magle, Magle Consulting  
Tom Roode, Denver Water  
Rusty Brown, Semple Brown  
Angie Driggs, Boy Scouts  
Julia Driggs, Boy Scouts

Toby Driggs, Boy Scouts  
Taylor Love, Boy Scouts

## **Special Presentations**

Sheriff Weaver welcomed the board to the Douglas County Sheriff's Sub-station. He thanked Holly Nicholson-Kluth and Vicky Starkey for their assistance in preparing the sub-station for business. There will be a formal dedication on February 15<sup>th</sup>. The new sub-station will provide more efficiency and faster response times to Highlands Ranch and will also save Douglas County taxpayers approximately \$600,000 each year. The new Youth and Safe School Initiative assists in protecting youth from exploitation via the internet and cell phones. This program has been very effective. Sheriff Weaver indicated that there have been an unprecedented number of officer fatalities in the nation since the beginning of the year.

Fran Santagata informed Board members that the Wildfire Interface Drill will take place on April 30<sup>th</sup> and will include participation from the Metro District park rangers, 30 other agencies and 230 firefighters. An exercise named Open Mountain Guardian is currently being developed to demonstrate simultaneous attacks including bombs, hazardous materials and active shooters. Park Meadows will be participating as a site for the exercise. The Local Emergency Planning Committee will soon have a new web site located at [www.dcsheriff.net/lepc..](http://www.dcsheriff.net/lepc..)

Allen Dreher presented the sheriff with a framed picture of the Highlands Ranch Mansion as a gift for the new sub-station.

## **Public Comments or Questions**

Board members welcomed Boy Scout Troop # 655.

## **Reaffirmation of Disclosure**

No changes

## **Staff Presentations**

Jeff Case gave a presentation to Board members on the Highlands Ranch Mansion roof replacement (see addendum) including a recommendation to use of asphalt composite shingles. This project is scheduled to begin in April with completion in June. Board members directed staff to move forward with this recommendation.

## **Discussion Items**

None

The following actions were taken:

- Approval of **Board Meeting Minutes** – 12/13/10 (*Cullen/Schierholz*) **7-0 motion passed**
- **Receive and Filed** Study Session Minutes – 01/19/11 (*Stuart/Smith*) **7-0 motion passed**

- **Public Hearing** – None
- Approval of **Business Agenda** (*Starkey/Schierholz*) **7-0 motion passed**
- Approved the following **Consent Agenda Items** (*Starkey/Cullen*) **7-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 100

Ratify December 2010 Cash & Investment Transactions including Expenditures

HRMD – 103

Adopt Resolution No. 11-103

Approve Wireless Antenna Lease Agreement, Light Squared

HRMD – 104

Adopt Resolution No. 11-104

Approve Mansion, Appropriation

- Approved the following **General Business** Items:

HRMD – 101

Adopt Resolution No. 11-101

Approve Dog Park Improvements, Appropriation

*Owens – motion/Starkey – second Cullen nay 6-1 motion passed*

*Discussion* – Explanation was given to the attending public regarding funding for this project. Philip Cullen explained why he chose to vote nay.

HRMD – 102

Adopt Resolution No. 11-102

Approve Spring Gulch Pond Improvements, Appropriation and Transfer

*Starkey – motion/Schierholz – second 7-0 motion passed*

*Discussion* – None

HRMD – 105

Adopt Resolution No. 11-105

Approve Amendment to the Bylaws and Addenda

*Stuart – motion/Cullen – second 7-0 motion passed*

*Discussion* – None

## **Special Reports**

Allen Dreher informed Board members that Teresa Schuy from Platte River Academy asked the Metro District to participate in a fundraiser for the school. Terry Nolan indicated that the Metro

District does not give cash contribution but has given a park shelter reservation as a donation in the past. Board members commented on the fact that there is not a policy in place to consider this type of request and indicated that consideration of a policy might be needed. Teresa Schuy will contact Terry Nolan to discuss this request further.

Philip Cullen reported to Board members that during the last snow storm he made contact with Douglas County to report the poor and dangerous road conditions on the interior roads in Highlands Ranch due to the snow. The County did follow up and bring in plows to clean up the roads and also sand certain areas. Philip recommends that when these conditions occur, Terry Nolan should be contacted so that he can then contact the county. Carrie Ward will arrange a presentation to the board on Douglas County and Metro District snow removal programs in February. She also indicated that Metro District snow crews are in constant contact with the county during snow removal periods.

Philip Cullen suggested that a board member column be created and distributed in either one of our existing publication or a quarterly newsletter. He feels this is a good way to communicate and interact with constituents. Sherry Eppers is currently working on the impact and implementation of this proposal. Discussions to date have centered around a Board chair column being added to the Messenger which is distributed three times a year. Carolyn Schierholz suggested that the web site could be used for this proposal also. Board members will discuss this item further during their next retreat or a future study session.

Philip Cullen requested board member input for the upcoming resident bi-annual survey. The survey is budgeted to be done in odd numbered years Terry Nolan indicated that input will be gathered after May of this year.. Board members will discuss during their next retreat.

Rick Owens informed Board members that he met with Congressman Mike Coffman. There will be a town hall meeting in Castle Rock on February 2<sup>nd</sup>. The possibility of holding a town hall meeting in Highlands Ranch was raised.

Nancy Smith informed Board members that Douglas County Planning is conducting a series of public meetings regarding the update of their parks, trails and open space plan. The Highlands Ranch meeting will be held on March 1<sup>st</sup>. District staff will be meeting with Douglas County planning staff in advance of the public meeting and will attend the community meeting to help address questions about Wildcat Regional Park. The District will make an input about needs for Wildcat Regional Park. Board members may want to attend. Terry Nolan will send Board members a PowerPoint presentation showing the out of date Wildcat Regional Park concept that was previously discussed with the Board.

Rick Owens suggested that Board members discuss election of new officers at the February study session.

Nancy Smith, along with Carolyn Schierholz and Vicky Starkey suggested that the study session be changed from Wednesdays to Thursdays. Also suggested was the meeting times should begin at 6:30 pm rather than 7:00 pm. Staff will review the pros and cons of this suggestion and this item will then be discussed further at the February study session.

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Philip Cullen will attend the Centennial Water & Sanitation District board meeting on January 31<sup>st</sup> in place of Vicky Starkey.

**Public Comments or Questions**

None

**Adjournment**

At 8:00 pm motion to adjourn (Cullen/Schierholz) was declared by Chairman Dreher.

Submitted by Stefanie Quintana – February 22, 2011