

HIGHLANDS RANCH METROPOLITAN DISTRICT
REGULAR BOARD MEETING MINUTES
62 W. PLAZA DRIVE
HIGHLANDS RANCH, CO 80129

December 13, 2010

Allen Dreher called the Board meeting of the Highlands Ranch Metropolitan District to order at 7:00 pm. The **Pledge of Allegiance** was recited.

Roll call was taken:

BOARD MEMBERS: (Chairman in bold face: * = absence; **=excused absence)

Board of Directors

A. Dreher

C. Schierholz

R. Owens

P. Cullen

V. Starkey

N. Smith

A. Stuart**

STAFF:

Terry Nolan, General Manager
Bruce Lebsack, Director, Finance and
Administration
Jeff Case, Director, Public Works
Carrie Ward, Director, Parks, Recreation &
Open Space
David Hahn, Legal Counsel
Stefanie Quintana, Administrative Assistant

Sherry Eppers, Community Relations
Manager
Stephanie Stanley, Financial Reporting
Analyst
Forrest Dykstra, Manager Development
Engineering
Brian Muller, Park Planning Manager
Carolyn Peters, Recreation Manager

OTHERS:

D. Vasquez, Met 5
J. Kappes, Met 5
Undersheriff Tony Spurlock, DC Sheriff's
Office
Gary Debus, HRCA
Mike Magle, Magle Consulting
Jessica Barbier, Denver Water
Chris Wineman, Semple Brown Architects
David Rodgers, HR Resident
Patricia Rodgers, HR Resident
Juan Guzman, HR Resident
Jenna Thornbloom, HR Resident

Toni Gill, HR Resident
Tina Poliseo, HR Library

Special Presentations

Undersheriff Tony Spurlock warned residents not to leave their cars running unattended while warming up. He also asked residents to be extra attentive and alert while driving in holiday traffic.

Jeff Case gave a presentation to Board members on the Denver Water Basin Project Construction Access (see addendum). Jessica Barbier of Denver Water followed with more detail from their perspective (see addendum). Denver Water has asked for approval of an easement from the Metro District for construction access. Board members expressed concerned with school safety issues during construction access of the basin. They also discussed other construction access options and a letter from the Douglas County School District also identifying school safety issues.

Public Comments or Questions

David Rodgers gave a Powerpoint presentation to Board members identifying concerns and suggestions on the Denver Water Basin Project Construction Access (see addendum). He indicated that residents who live near Timberline Road and Wildcat Trail are concerned about construction access and traffic in those areas. They would like the Metro District and the City of Lone Tree to investigate alternative construction access. They feel their concerns are not being addressed.

Board members indicated that they would like to discuss this issue further at the January study session. At that time, they would like to hear comments from a representative for the City of Lone Tree and also John Hendrick, General Manager, Centennial Water and Sanitation District an organization that has significant relationships with Denver Water. Board members feel residents in the area of concern should be sent notification letters. Jeff Kappes requested that board members consider the great relationship the Metro District has with Denver Water.

Tina Poliseo invited board members and residents to attend a water forum at the Highlands Ranch Library on January 20th. Guest speaker will be John Hendrick, Centennial General Manager. Topics will include water supply, growth and future demands. Tina requested that, if possible, a link to library events be posted on the Metro District web site.

Reaffirmation of Disclosure

No changes

Staff Presentations

Board members viewed the Metro District 2010 Accomplishments presentation created by Judy Brandmeyer (see addendum).

Jeff Case and Chris Wineman gave a presentation to Board members updating them on the Highlands Ranch Mansion renovation (see addendum). Board members were pleased with the current work including the addition of a new pavilion, access/transition areas and innovative uses of current rooms.

Discussion Items

David Hahn discussed the meaning of conflict of interest for board members.

Terry Nolan discussed participation of the Metro District in the 4th of July parade. Board members discussed funding for participation in the event.

Carolyn Peters gave a presentation to Board members on the Lebsack Tennis Center 2011 Lease (see addendum). Board members discussed the proposed addition of an excess revenue provision to the lease agreement with HRCA. Board members directed Terry Nolan to work with Gary Debus for a solution on this issue.

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| HIGHLANDS RANCH METROPOLITAN DISTRICT |
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The following actions were taken:

- Approval of **Board Meeting Minutes** – 11/30/2010 & Budget Workshop Notes 11/06/2010 (*Cullen/Schierholz*) **6-0 motion passed**
- **Receive and Filed** Study Session Minutes – None
- **Public Hearing** – None
- Approval of **Business Agenda** (*Cullen/Schierholz*) **6-0 motion passed**
- Approved the following **Consent Agenda Items** (*Schierholz/Smith*) **6-0 motion passed**

Consent Business Items may be adopted by a single motion. Any Consent Business Items may be removed at the request of a Director and heard on its respective place on the Agenda.

HRMD – 212

Ratify November 2010 Cash & Investment Transactions including Expenditures

- Approved the following **General Business** Items:

HRMD – 213

Adopt Resolution No. 10-213

Approve 2010 Storm Drainage Pipe 51, Appropriation, Change Order

Starkey – *motion/Schierholz* – *second* **6-0 motion passed**

Discussion – None

HRMD – 214
Adopt Resolution No. 10-214
Approve Easement Approval Procedures
Cullen – motion/Schierholz – second 6-0 motion passed
Discussion – None

HRMD – 215
Adopt Resolution No. 10-215
Approve Retirement Board Citizen Representative
Owens – motion/Starkey – second 6-0 motion passed
Discussion – None

HRMD – 216
Adopt Resolution No. 10-216
Approve Retirement Plan Amendment
Starkey – motion/Cullen – second 6-0 motion passed
Discussion – None

HRMD – 217
Adopt Resolution No. 10-217
Approve 2011 Budget, Certify Mill Levy to be collected in 2011 and Appropriate Funds
Cullen – motion/Starkey – second 6-0 motion passed
Discussion – None

HRMD – 218
Adopt Resolution No. 10-218
Approve Amendment to 2010 Budget
Cullen – motion/Starkey – second 6-0 motion passed
Discussion – None

HRMD – 219
Adopt Resolution No. 10-219
Approve BackCountry Landscape Reimbursement, Appropriation, Transfer
Cullen – motion/Schierholz – second 6-0 motion passed
Discussion – Stephanie Stanley gave a brief presentation to Board members showing the reimbursement areas (see addendum).

HRMD – 220
Adopt Resolution No. 10-220
Approve 2011 Fees Schedules with Fund Balance Designations Per GASB 54
Cullen – motion/Schierholz – second 6-0 motion passed
Discussion – Bruce Lebsack gave a presentation to Board members explaining the new GASB requirement and fund balance classification (see addendum).

Special Reports

Nancy Smith asked for a representative to attend the January 10th HRCA meeting. Rick Owens will attend.

Public Comments or Questions

None

Executive Session

Philip Cullen moved that Metro District go into Executive Session to discuss the ESCI Fire and Emergency Services Study. This is pursuant to 24-6-402(4)(e), C. R. S., “Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators;” and pursuant to 26-4-402(4)(b), C.R.S., “Conferences with the attorney for the District for the purpose of receiving legal advice on specific legal questions.”

The motion was seconded by Carolyn Schierholz, passed by the affirmative vote of two-thirds of the quorum present and the issue was thoroughly discussed. ***6-0 motion passed***

In attendance:

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|---------------|------------|
| A. Dreher | T. Nolan |
| R. Owens | D. Hahn |
| P. Cullen | B. Lebsack |
| N. Smith | |
| C. Schierholz | |

Executive Session concluded at 11:00 pm.

Adjournment

At 11:00 pm motion to adjourn (Cullen Schierholz) was declared by Chairman Dreher.

Submitted by Stefanie Quintana – January 25, 2011